

DISCLAIMER: This form is a template for informational use only to be used by tenants to inform landlords that they are experiencing significant economic impact directly related to the COVID-19 emergency. This form is not to be construed as legal advice or legal representation. For legal services, tenants or landlords should contact an attorney or a lawyer referral service.

NOTICE TO LANDLORD REGARDING SIGNIFICANT ECONOMIC IMPACT TO TENANT DUE TO THE COVID-19 EMERGENCY

On March 4, 2020, the Governor of California declared a State of Emergency regarding COVID-19 and on March 19, 2020 issued a statewide "stay-at-home" order, causing immediate economic impacts including lost wages and income. The Governor's Executive Order N-28-20 issued on March 16, 2020, which invoked Penal Code 396(f), barring residential evictions for the duration of the Order, warrant measures to be taken to mitigate the threats to Californians' housing security and the stability of California businesses.

On March 25, a countywide Temporary Moratorium on Evictions in Santa Clara County went into effect (Board of Supervisors Urgency Ordinance No. NS-9.287) prohibiting evictions until May 31, 2020, unless extended, and allowing tenants 120 days after the end of the Moratorium (or any extension thereof) to repay any back rent amounts.

To Landlord/ Owner/Agent: _____

My name is _____ and I rent the unit at the following address:

(Street Number) (Street Name) (Apt/Unit Number) (City) (Zip Code)

I have experienced substantial economic impact as a result of COVID-19 emergency due to the following (please check all that apply):

<input type="checkbox"/> job loss	<input type="checkbox"/> State or local emergency actions that prevent me/us from working
<input type="checkbox"/> reduction in hours of work	<input type="checkbox"/> substantial increase in out-of-pocket medical expenses due to contracting COVID-19
<input type="checkbox"/> store, restaurant or office closure	<input type="checkbox"/> Other (explain): _____
<input type="checkbox"/> furlough or layoff	_____
<input type="checkbox"/> the need to miss work to care for a home-bound, school-age child	

The decrease in household or business income or the out-of-pocket medical expenses indicated above was caused by the COVID-19 pandemic, or by a local, state, or federal government response to COVID-19.

☐ I can provide documentation showing the above indicated economic impact, if requested.
(Examples of documentation include: letter from an employer citing COVID-19 as a reason for reduced work hours or termination, paycheck stubs from before and after the COVID-19 outbreak, bank statements showing my financial situation before and after the outbreak, medical bills not covered by insurance with COVID-19 diagnosis. To honor confidentiality, private information such as social security and account numbers should be redacted/blacked out before sharing.)

☐ I am unable to provide documentation because: _____

☐ I have received/will receive rental assistance from _____ in the amount of \$ _____ for the month(s) of _____.

I declare under penalty of perjury, under the laws of the State of California that the forgoing is true and correct.

Dated: _____, 2020

Signature: _____

Phone: _____

Email: _____

PROPOSAL FOR REDUCED RENT PAYMENT

(optional)

Property Address: _____

1. I am unable to pay my full rent of \$ _____ beginning _____, 2020.
2. I am able to pay \$ _____ and request that no termination notice be given to me or late fee be charged during the moratorium period in accordance with Santa Clara County Urgency Ordinance No. NS - 9.287.
3. I will work with you or through a mediator to address repayment of rent and/or reduction of rent if my economic situation persists.

Dated: _____, 2020

Signature: _____

Phone:

Email: